

# Grant Category 2 Sector capacity building Form Preview

## Applicant details

\* indicates a required field

### Applicant \*

Individual  Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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### Applicant ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

### Applicant Position \*

### Applicant Office Address \*

Address

<input type="text"/>
<input type="text"/>

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

### Applicant Postal Address \*

Address

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Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

## **Applicant Primary Email**

Must be an email address.

## **Applicant Office Email \***

Must be an email address.

## **Applicant Office Phone Number \***

Must be an Australian phone number.

## **Applicant Mobile Phone Number \***

Must be an Australian phone number.

## **Applicant Office Website**

Must be a URL.

## **Applicant Primary Bank Account \***

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

## **Is your organisation First Nations owned or Community Controlled \***

- Yes  
 No

First Nations owned business is a registered business that is at least 50% owned by Indigenous persons or a certified business that is 51% or more Indigenous owned, managed and controlled. A Community Controlled organisation is an entity, incorporated under Commonwealth, State or territory legislation, as an Aboriginal and/or Torres Strait Islander organisation where the Board comprises a majority of Aboriginal and/or Torres Strait Islander members.

## **If you answered yes, is your business....**

- First Nations owned business  
 Community controlled organisation

## **How long has your organisation operated in Queensland? \***

- less than 12 months  
 1-5 years  
 6-10 years  
 more than 10 years

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**Is your Headquarters located in Queensland? \***

- Yes  
 No

**If you answered No, where is it located?**

Making a difference for young Queenslanders

**What is your organisation's mission and vision? \***

Word count:

Must be no more than 200 words.

**How is your organisation making a difference in the lives of children and young people? \***

Word count:

Must be no more than 300 words.

Joint applications

**Are you delivering this project in partnership with other organisations? \***

- Yes  No

**If you answered Yes, please list your project partners.**

Word count:

Must be no more than 150 words.

## Project details

**\* indicates a required field**

### Description and alignment

See the [QFCC website](#) for information relating to:

- regions
- sectors
- Child Safe Standards

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As part of your application, you will need to upload a project plan which provides details on your objectives, project schedule, budget, risk management and evaluation of success. You can find the project plan template on the [QFCC website](#).

### Project Title \*

### Short project description \*

#### Word count:

Must be no more than 500 words.

Provide a short description (100 words recommended) of your project - outline your purpose, objectives and the potential impact on safeguarding children and young people.

### Start Date \*

Must be a date and between 2/6/2025 and 27/6/2025.

### End Date \*

Must be a date and between 30/9/2025 and 26/6/2026.

### Total Amount Requested \*

Must be a dollar amount and between 10000 and 90000.

What is the total financial support you are requesting in this application?

### Which region(s) will the project be delivered in? \*

- |   |  |
|---|--|
| <input type="checkbox"/> Queensland-wide          | <input type="checkbox"/> Sunshine Coast and Central Queensland |
| <input type="checkbox"/> Brisbane and Moreton Bay | <input type="checkbox"/> North Queensland                      |
| <input type="checkbox"/> South East Queensland    | <input type="checkbox"/> Far North Queensland                  |
| <input type="checkbox"/> South West Queensland    |  |

At least 1 choice must be selected.

See the QFCC website information for regional map

### Which sector(s) under the Child Safe Organisations Act 2024 will the project impact? \*

- Child Protection Services
- Services for children with disability
- Justice and detention Services
- Accommodation and residential services
- Education Services
- Health Services
- Early childhood education, childcare and child-minding Services
- Community Services
- Commercial Services
- Transport services specifically for children
- Religious bodies
- Services or activities provided primarily for children

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At least 1 choice must be selected.  
See the QFCC website for information on the sectors

### Which Standard(s) does the project align most closely with? \*

- Universal Principle - provides an environment that ensures the cultural safety of Aboriginal children and Torres Strait Islander children
- Standard 1 - Child Safety and wellbeing is embedded in organisational leadership, governance and culture.
- Standard 2 - Children are informed about their rights, participate in decisions affecting them and are taken seriously.
- Standard 3 - Families and communities are informed and involved in promoting child safety and wellbeing.
- Standard 4 - Equity is upheld and diverse needs respected in policy and practice.
- Standard 5 - People working with children are suitable and supported to reflect child safety and wellbeing values in practice.
- Standard 6 - Processes to respond to complaints and concerns are child focused.
- Standard 7 - Staff and Volunteers are equipped with the knowledge, skills and awareness to keep children safe through ongoing education and training.
- Standard 8 - Physical and online environments promote safety and wellbeing and minimise the opportunity for children to be harmed.
- Standard 9 - Implementation of the Child Safe Standards and Universal Principle is regularly reviewed and improved.
- Standard 10 - Policies and procedures document how the organisation is safe for children.

At least 1 choice and no more than 4 choices may be selected.  
See the QFCC website for more information on the Standards

### Provide a description of the projects target audience(s). Who will benefit from this project being funded? \*

Word count:

Must be no more than 300 words.

Which type of organisation, category of worker etc.

### How many people do you estimate will benefit from your project? \*

### Have you previously applied for funding from other sources to undertake this project? \*

- Yes  No

### If you answered Yes, please outline why funding was not provided (if known)?

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Word count:

Must be no more than 300 words.

If you don't know the reason write Unknown

**How would your organisation's or sector's ability to comply with the requirements of the Child Safe Organisation Act 2024 be impacted if your project was not funded? \***

Word count:

Must be no more than 300 words.

## Detailed project information

\* indicates a required field

**What are your aims and objectives of your project in relation to child safeguarding? Why does this work need to be done? \***

Word count:

Must be no more than 500 words.

Describe the specific issue or need you want to address and how this will enhance child safeguarding and address the grant objectives(200 words recommended)

**What are the planned activities? \***

Word count:

Must be no more than 350 words.

Briefly list (bullet points) the specific activities that will take place and the key project milestones (200 words recommended)

**How do you propose to embed the Universal Principle, cultural safety, diversity, equity and inclusion principles into the project?**

Word count:

Must be no more than 300 words.

**How will this project contribute to or deliver sustained capacity building? \***

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Word count:

Must be no more than 300 words.

**How will this project support organisations or sector(s) to grow, scale up, adapt or build capacity to implement the Child Safe Standards and Universal Principle? \***

Word count:

Must be no more than 300 words.

**What are the expected outcomes of the project? \***

Word count:

Must be no more than 300 words.

Describe three things you want the project to achieve in terms of benefits for participants and/or others (200 words recommended)

**How will you know if these outcomes have been achieved? \***

Word count:

Must be no more than 300 words.

Describe three changes you will see if the expected outcomes of the project occur (150 words recommended)

**How do you propose to evaluate/measure the success or impact of this project? \***

Word count:

Must be no more than 300 words.

**What risks are present that could impact on project success and how do you propose to mitigate them? \***

Word count:

Must be no more than 300 words.

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### Timeframes

#### Activities

Tell us about the activities you will undertake and the anticipated timeframes. List one per row.

Activity	Will this activity be delivered online?	Start date	End date	Explanatory notes
One per row. Add more rows if you want to list additional activities.	Pick one option.	Leave blank if date is unknown or not relevant. Must be a date.	Leave blank if date is unknown or not relevant. Must be a date.	Add notes if you need to provide more context.

### Budget

#### Project Budget (Expenditure)

Please outline your projected project expenses in the expenditure table below.

Please provide these as GST exclusive costs.

Eligible expenditure information is provided on the [QFCC website](#).

Expenditure description	Expenditure type	Expenditure amount (budgeted)	Notes
Provide clear descriptions for each budget item. Examples of expenses could include 'onsite power & water for 6 months', 'office supplies', 'part-time staffer x 40 hours'.	Please select the type of expenditure.	Enter the total amount to be expended on this budget item. Must be a dollar amount.	Add notes if you need to provide more context.



### Organisational Capability

\* indicates a required field

#### Cultural authority and staff capability

*Please attach a brief outline of the key personnel involved in the project and an outline of their skills and experience as relevant to the project. Do not upload full CVs.*

**What is the capability of the key project personnel to successfully lead and deliver the project on time, on budget and achieve the outcomes? \***

Word count:

Must be no more than 500 words.

**Describe the cultural authority your organisation will bring or bring into this project to embed the Universal Principle?**

Word count:

Must be no more than 300 words.

What support would your organisation need to apply cultural safety? Does your organisation already have the people, skills and resources to apply this or will you need to engage or work with experts?

Note: In this context expertise can be drawn from Traditional owners, Elders and First Nations community members

### Commercial considerations

\* indicates a required field

**Do you propose that any product or service created from this project will generate or be used to generate profit for your organisation? \***

- Yes  
 No

**If you answered Yes, please provide details**

Word count:

Must be no more than 300 words.

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**Is there any aspect of your project proposal that is commercial in confidence? \***

- Yes
- No

**If you answered Yes, please provide details**

Word count:

Must be no more than 300 words.

## Applicant Acknowledgements

**\* indicates a required field**

### Acknowledgement

I confirm that I have read the information on the Queensland Family and Child Commission website and that:

**This project meets the eligibility criteria? \***

- Yes

**The applicant(s) meets eligibility criteria \***

- Yes

**Proposed project expenditure meets eligibility criteria \***

- Yes

**I acknowledge that the QFCC is collecting personal and organisational information for the purpose of managing the Child Safeguarding Grants program. Information may be used by the QFCC for correspondence, notification, marketing and promotional activities. Details of successful applications may be provided to Members of Parliament and used in media releases, annual reports, newsletters, social media and on relevant Queensland Government websites. Personal information will be handled in accordance with the Information Privacy Act 2009.**

**\***

- Yes

**I acknowledge that if any project activity requires project personnel to have direct contact or engagement with children and young people, or people with a disability that all personnel will maintain the following (as relevant to the situation): Working with Vulnerable People, Working with Children check, National Police check. \***

- Yes

### Declarations

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**I declare that the following are all the past, current and anticipated interests which may conflict with my involvement in the Child Safeguarding Grants Program and/or the project activity detailed in this application. \***

Word count:

Must be no more than 300 words.

If none write NONE

## Submission

\* indicates a required field

### Submitting your application

You are now ready to submit your application if you have completed all the mandatory fields.

You need to supply several documents with your application.

Your Referee letter should attest to your organisations ability to deliver projects on time, on budget and achieve stated outcomes.

Suitable file formats are Word or pdf documents.

### File upload

You need to supply the completed project plan template which includes your detailed budget, schedule and risk management assessment.

#### **Project Plan \***

Attach a file:

A minimum of 1 file must be attached.

#### **Statement of personnel capability \***

Attach a file:

A minimum of 1 file must be attached.

#### **Bank Verification Form \***

Attach a file:

A minimum of 1 file must be attached.

#### **Referee letter \***

Attach a file:

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A minimum of 1 file and a maximum of 3 files may be attached.